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#InvestEUresearch

Horizon 2020
Work Programme
for Research & Innovation
2018-2020

Sources of information on Horizon 2020 and other R&I programmes

Name: N.N.

Function: Service Facility for International Cooperation of DG RTD

Research and Innovation

Overview

1   The **Participant Portal**: the overall source of information

2   Search for calls in the Participant Portal

3   Topics flagged for International Cooperation?

4   Working with the right documents

5   National Contact Points (NCP)

1. The Participant Portal: the overall source of information

Starting Page

The service of the Participant Portal

EU Login is NOT needed!

Non-registered users

- Search for funding

- Read the H2020 Online Manual & download the legal documents

- Check if an organisation is already registered

- Contact our support services or check our FAQs

EU Login is needed!
Registered users

- Submit your proposal

- Sign the grant

- Manage your project throughout its lifecycle

- Register as expert advising the Commission

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How to get access to the Participant Portal?

EU Login: how to register and log in?

EU Login
One account, many EU services

Where is ECAS?

English (en)

Sign in to continue

Check your mailbox, a confirmation e-mail will arrive within a few minutes.

This process must be completed within 90 minutes after the original request.

Use your e-mail address

Next

Create an account

Or

f Facebook

Twitter

G Google

Or use the eID of your country

Select your country

Following a confirmation you can SET YOUR PASSWORD and log in to the Portal

Important: EU Login credentials are strictly confidential!

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2. Search for calls in the Participant Portal

How to search for calls in the Participant Portal

- The specific areas that will be funded are announced in the Work Programme through calls for proposals

- All calls can be found in the [Participant Portal](http://ec.europa.eu/research/participants/portal/desktop/en/home.html)

- Each call gives you specific information on the questions that are to be addressed in a proposal

- Make sure your proposal fully fits the call description and topics within the Work Programme

RESEARCH & INNOVATION
Participant Portal

http://ec.europa.eu/research/participants/portal/desktop/en/home.html

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How to search for calls in the Participant Portal

a) By area of interest

b) By keyword

c) By Horizon 2020 priority areas

a) By area of interest

Find
Your area

Horizon 2020 basic website
https://ec.europa.eu/programmes/horizon2020/

Agriculture & Forestry | Aquatic Resources | Bio-based Industries

Biotechnology | Energy | Environment & Climate Action | Food & Healthy Diet

Funding Researchers | Health | ICT Research & Innovation

International Cooperation | Key Enabling Technologies | Partnerships with

Industry and Member States | Raw Materials | Research Infrastructures|

Security | SMEs | Social Sciences & Humanities | Society | Space| Transport

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b) By keyword

c) By Horizon 2020 priority areas

EU Programmes 2014-2020

Search Topics

Updates

Calls

H2020

Research Fund for Coal & Steel

3rd Health Programme

Promotion of Agricultural Products

Calls for Proposals

Horizon 2020

Excellent Science
- European Research Council (ERC)
- Future and Emerging Technologies (FET)
- Marie-Sklodowska-Curie Actions
- Research Infrastructures

Industrial Leadership
- Leadership in enabling and industrial technologies (LEIT)
  - Information and Communication Technologies

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Participant Portal

http://ec.europa.eu/research/participants/portal/desktop/en/home.html

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c) By Horizon 2020 priority areas

Advanced search for topics

Filter International Cooperation

Identify your topic!

Topic description – conditions and documents

Matching exercise

- After a clear formulation of the project idea, a matching exercise with the potential open or forthcoming selected topic needs to be executed from your side.

  - Does your idea have a significant impact (almost) identical to the expected impact of the topic?

  - Does your idea tackle the challenge described in the topic description?

  - Actions foreseen from your side are similar to the ones described in the topic? Do you have a common understanding in terms of costs and time with the topic?

3. Topics flagged for International Cooperation?

How to identify topics flagged for International Cooperation?

- In some cases, topics in the Work Programme **encourage International Cooperation** and state explicitly that 'this will be positively considered during the evaluation of proposals'.

- **International Cooperation is a cross-cutting priority** and included in almost all parts of Horizon 2020

- All flagged topics are defined as such in the Participant Portal

- Further information about international cooperation: H2020 online manual – international cooperation.

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Steps for finding calls targeting non-European countries
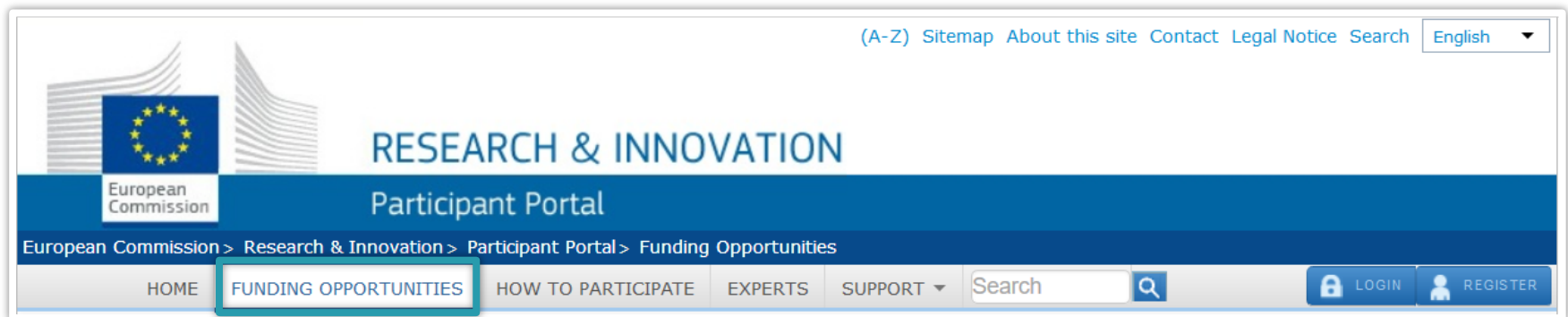
Step 1: Go to Participant Portal

RESEARCH & INNOVATION
Participant Portal

http://ec.europa.eu/research/participants/portal/desktop/en/home.html

Step 2: Click on "Funding Opportunities"
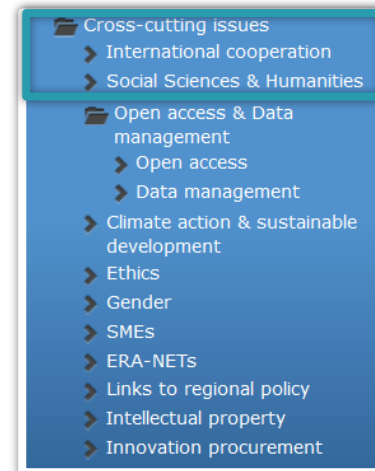
Finding calls targeting non-European countries

- **Step 3: Click on "H2020 Online Manual"**

- **Step 4: Scroll down to "Cross-cutting issues"**

- **Step 5: Click on "International Cooperation"**

Finding calls targeting non-European countries

Step 6: Click on "International Cooperation topic page"

Finding calls targeting non-European countries

Step 7: You have found your Topics for international cooperation!

Topics for international cooperation

H2020 ONLINE MANUAL

International cooperation has always been a key feature of the scientific endeavour. In a rapidly evolving global context, Research and Innovation are increasingly linked internationally, demanding new forms of cooperation

Horizon 2020 is **open to the world**, allowing European researchers, to cooperate with their counterparts around the world in H2020 projects on any topic. In addition, in some parts of Horizon 2020, topics have been flagged as being particularly suitable for international cooperation and consortia are encouraged to include non-EU partners.

445 Results

Status ☑Forthcoming ☑Open ☑Closed

Sort by ○(Planned) opening date ○Deadline ○Topic title ●Topic identifier

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4. Working with the right documents

Before you start: key documents for application

Participant Portal

- **Work Programme**: background, topics and budgets

- **General annexes to the general Work Programme:** list of countries, eligibility and admissibility conditions, evaluation criteria and procedure, scoring and thresholds, etc.

- **Submission forms and templates:** essential forms and guides to draw up and submit your proposal

- Guide to the submission and evaluation process

Working with the right documents

"Nice to have"- Documents

Annotated Model Grant Agreement

- Eligible costs
- Management of IPR
- Open Access, Ethics
- Many examples and best practice solutions

Desca Model Consortium Agreement

- Governance Structure of the project
- Dissemination and access rights to results
- Version with „elucidation notes" and explanations available
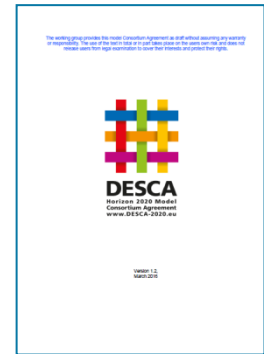
Working with the right documents

Participant Portal

„Nice to have"-Documents

- Ethics guide, Open Access guide
- Guide for proposal submission and evaluation
- Project reporting templates
- Check list for Consortium agreement
- **H2020 online Manual**

Official EU website

- Strategic/political background documents

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Where to find the relevant documents?

Topic conditions and documents

- Less

1. Eligible countries: described in Annex A of the Work Programme.
A number of non-EU/non-Associated Countries that are not automatically eligible for funding have made specific provisions for making funding available for their participants in Horizon 2020 projects. See the information in the Online Manual.

2. Eligibility and admissibility conditions: described in Annex B and Annex C of the Work Programme.

Proposal page limits and layout: please refer to Part B of the proposal template in the submission system below.

3. Evaluation:

- **Evaluation criteria, scoring and threshold**s are described in Annex H of the Work Programme.
- **Submission and evaluation processes** are described in the Online Manual.

Specific evaluation procedure apply to this topic:

Grants will be awarded to proposals according to the ranking list. However, in order to ensure a balanced portfolio of supported actions, at least the highest-ranked proposal per (sub-)topic will be funded provided that it attains all thresholds.

4. Indicative time for evaluation and grant agreements:

Information on the outcome of evaluation (**single-stage** call): maximum 5 months from the deadline for submission.
Signature of grant agreements: maximum 8 months from the deadline for submission.

5. Proposal templates, evaluation forms and model grant agreements (MGA):

Coordination and Support Action:

Specific provisions and funding rates
Proposal templates are available after entering the submission link below.
Standard evaluation form
General MGA - Multi-Beneficiary
Annotated Grant Agreement

Specific topic description

How to participate

How to participate – Where to find help?

a. **H2020 Online Manual**: step-by-step online guide through the Portal processes from proposal preparation and submission to reporting on your on-going project

b. **Reference documents**: library of legal documents, guidance notes, and additional reference material for H2020, search for already registered organisations and their PICs

c. **Beneficiary register**: list of all beneficiaries participating in the EU R&I, education, culture programmes

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a. Horizon 2020 Online Manual

a. H2020 Online Manual–
e.g. How to submit a proposal

b. Reference documents

This page includes all the H2020 & FP7 reference documents starting with legal documents and the Commission work programmes for research and innovation up to model grant agreements and guides for specific actions and horizontal issues. The documents are grouped by categories. To access a document:

- Click on a folder
- Click on ARROW to have more information about the document and its available translations

You can search a specific H2020 or FP7 document on the Europa Search service.

Check **standard proposal templates** per action type.

If the topic uses a special template, it is available from the **Topic documents page.**

This page includes **all the H2020 & FP7 reference documents, e.g. Legal Basis, Work Programmes**, model grant agreements, guides for specific actions and horizontal issues.

c. Beneficiary Register

- Beneficiaries need to register and receive a 9-digit **Participant Identification Code (PIC)**

- Quote your PIC in all correspondence with the Commission!

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ficiary Register

H2020 ONLINE MANUAL

ou want to participate in a project proposal, your organisation needs to be registered and have a **9-digit** rticipant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission

e register contains all beneficiaries participating in the EU research and innovation or education, audiovisual d cultural programmes.

ur organisation already registered? PIC search

check whether your organisation has already been registered. If so, no need to register it again.

SEARCH

Register your organisation

To register, you need to **login** in the Portal or, if you are a new user, create your account.

Check what information you need to register in the H2020 Online Manual - **and keep it to hand** during the registration procedure. To start registration, click on the button below.

REGISTER ORGANISATION

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Where to find more information and support?

5. National Contact Points (NCPs)

National Contact Points

- The network of National Contact Points (NCPs) is the main structure to provide **guidance, practical information and assistance** on all aspects of participation in Horizon 2020.

- **NCPs are also established in many non-EU and non-associated countries ("third partner countries").**

- NCPs give **personalised** support on the spot and in applicants' own languages.

- Organise **workshops and information events**

- Established, operated and financed by EU Member States, associated countries and third countries

- **Nominated** by national ministries to the European Commission

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How to find your National Contact Point

Lebanon NCPs in Horizon 2020

Name	Function	Organisation	Phone
Rula ATWEH	Inclusive, innovative and reflective societies	CNRS - National Council for Scientific Research	(961)1 840260 312
Mouin HAMZE	Food security, sustainable agriculture, marine and maritime research and the bio-economy; & Biotechnology -	CNRS - National Council for Scientific Research	(961) 1-850125
Lara Hanna-Walim	Climate action, environment, resource efficiency and raw materials	USEK - Holy Spirit University of Kaslik	(961)9 600888
Fadia Homeidan	Health, demographic change and wellbeing	AUB - American University of Beirut	(961) 1 374374
Nashaat MANSOUR	Information and Communication Technologies (ICT)	Lebanese American University (LAU)	(961)1 786456 1293
Nicolas ROUHANA	SMEs	Berytech	(961)1 4533040

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6. Further information

Information and support

Enterprise Europe Network

- The **world's largest support network for SMEs** with international ambitions. The Network is **active in more than 60 countries worldwide.**

- More information: **http://een.ec.europa.eu/about**

European IPR Helpdesk

- Provides **assistance on Intellectual Property** (IP) issues to current and potential beneficiaries of EU-funded research and innovation projects.

- More information: **https://www.iprhelpdesk.eu/**

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Useful links

- Horizon 2020 Manual: http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm

- Participant Portal: http://ec.europa.eu/research/participants/portal/desktop/en/home.html

- The Participant Portal FAQ: http://ec.europa.eu/research/participants/portal/desktop/en/support/faq.html

- National Contact Points:

  https://ec.europa.eu/research/participants/portal/desktop/en/support/national_contact_points.html

- EU Login Help:

  https://webgate.ec.europa.eu/cas/help.html

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www.ec.europa.eu/research
Participant Portal www

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